



TAUNTON MUNICIPAL AIRPORT COMMISSION

MINUTES OF MEETING

September 30, 2015

Commissioners: Fred Terra, Chairman
Bob Adams, Vice-Chairman (absent)
William Manganiello
Jim Madigan
Burton Schriber (absent)
Charles Malo
Jan Boboruzian

Airport Manager: Dan Raposa
Treasurer: Joe Lawlor
Recording Secretary: Gwendolyn Borden
Airport Ground Services: Ted Porada (absent)

Others in Attendance/
Airport Tenants/Users Bob Mallard and Jim Miklas: Airport Solutions Group
Jerry Field, Charlie Pickett, Doug Cooper, Dick Griffith, Mike
Dupont, Melinda Payne-Dupont, Don Almeida, Toby Baird, Joe
Sousa, Ron Nation, CAP Rep Lt. Col. Charles Neudorfer

Meeting called to order at 7:00 p.m. by Commission Chairman Fred Terra.

Jim Miklas of ASG submitted a status report of projects they are working on for Taunton. (see attached ASG report for specifics). After Jims' report Fred asked if there were any questions. There being none, Fred thanked Jim for his and ASG's continued efforts on the projects.

Minutes August 26 2015 – Jan: motions to approve as submitted. Jim: seconded. All in favor: Unanimous. So voted.

Minutes September, 9, 2015: Bill asked that Dan correct the minutes to reflect a voting quorum. Dan will do. Charlie: motions to approve with correction. Jim: seconds. All in favor: Unanimous. So voted.

Treasurers Report for September 2015 – Joe reported income of \$27,867.57, Expenses of \$13,895.54 and reflecting Positive Cash Flow of 13,972.03. The General Ledger Account reflecting a balance of \$137,892.63 and the Grants Ledger has a balance of \$94,438.43. Jim: motions to accept the report as presented and authorized the processing and payment of bills subject to audit. Jan: seconds. All in favor: unanimous. So voted.

Airport Managers Report – Dan reported on the following:

1. At our most recent fuel delivery we were able to reduce the price of fuel to \$4.90 for cash and \$5.05 for credit card and house account purchases. Our prices are right in the middle of the lower and higher priced airports.
2. Airside Inspections – nothing to report. Everything in good shape, fuel farm is holding up.
3. USDA Agent Eric Shaffer reported that there were no deer spotted in September, 2 Coyotes were spotted and one was taken.
4. We received a complaint of low flying aircraft and noise on 9/20/2015.
5. After Hours Fueling will be discontinued effective October 1. The report submitted by Dan on the extending fueling operation shows that the airport lost approximately \$1,140.00 to provide this service. The net profit on the fuel sales was \$130.00 and the cost to provide the linemen was \$1,170.00.
6. Ken Gibson requested documentation with regards to the incident on runway with a fast car. Dan provided the information requested.
7. 9/24/2015 – met with MassDOT Engineer Kathleen Mahoney. She was here to update the badge system.
8. Attended the MAMA Conference on 9/28/2015 with Bob Adams, Jan Boboruzian, Joe Lawlor

Old Business

1. Update on Alternate Name for Development Adjacent to Westcoat Drive – Fred stated that he had nothing new to report on this issue.

New Business

1. Meet with CAP Re: Property Lease – Squadron Commander Charles Neudorf addressed the commission and stated that CAP hasn't been here for a couple of years due to the trailers not having heat. One trailer is being used for storage of equipment they need. They propose to start meeting here in the spring. Discussion took place on the condition of the trailers and Fred asked Mr. Neudorf to talk with CAP officials to determine what their intent is for the trailers and coordinate with Dan to get the ball rolling towards getting the lease signed.
2. Dick Griffith spoke on behalf of the TAA and reported that their annual Pig Roast and Chicken BBQ was a big success as usual. The event was again sold out and entertainment was provided by local musician Mike Higgins. People have expressed that they are already looking forward to next years' pig roast.

At this time Joe presented a spreadsheet of Historical Data on aircraft on the field (102) and fuel purchases related to those aircraft. There are some who do not purchase fuel here at all. After review of the report, Mike Dupont informed Joe that he has a couple of aircraft on the list showing

no fuel purchases and stated that he purchases most of his fuel here. Joe said he would look into it. The report also reflects a 31% decrease in aircraft at the airport and Joe reported that in surveying other airports, this seems to be typical among them also.

Public Input

Jerry Field asked for a copy of the Historical Data report and after he reviewed it he commended Joe on great work and stated that the information will be helpful.

Ron Nation expressed concern with regard to the Historical Data and to the 31% decrease in aircraft at the airport and asked what is being done or can be done to generate business. The proposed casino was brought up and the possibility that could bring in some business. Doug Cooper stated that Taunton needs a thriving flight school.

Jim: motions to adjourn at 7:50. Jan: seconds. All in favor: unanimous. So voted.

Next meeting October 28, 2015 at 7:00 p.m. in the Leonard F. Rose SRE Building.

Individuals with disabilities, who require assistance or special arrangements to attend, please contact the Airport Manager at 508-821-2973. We request that you provide a 48 hour notice so that the proper arrangements may be made.

MEMORANDUM

TO: Daniel J. Raposa, Airport Manager	FROM: Bob Mallard
LOCATION: Taunton, MA	LOCATION: Woburn, MA
SUBJECT: Monthly Status Report – Misc. Projects	DATE: September 30, 2015

This memo describes the current status of miscellaneous engineering and planning projects at the Taunton Municipal Airport as of the date indicated above.

AIRPORT MASTER PLAN UPDATE (AMPU) – FY2013 AIP PROJECT [REPLACES PHASE 2 LAND/EASEMENT PROJ]

- The TAN AMPU document, the signed TAN Airport Layout Plan (ALP), and the TAN Airport Security Plan document have been delivered.
- Review/update the Standard Operating Procedures (SOP) manual is ongoing.

CONSTRUCT TAXIWAY B – FY2013 AIP PROJECT

- Taxiway construction and wetland mitigation is complete.
- Completion of Taxiway B work to be delayed until resolution regarding adding access control to pedestrian gate is determined.
- ASG continued coordination with MassDOT and their security integrator to obtain acceptable pricing for upgrading the pedestrian gate to an access controlled gate. MassDOT has now approved another contractor (FTG) for the installation of the security upgrades for the pedestrian gate.
- Based on anticipated lead time for gate, installation and project completion now anticipated to occur November/December 2015.
- Continued with project management & contract administration.

MISCELLANEOUS ITEMS

- “NA at Night” status – ASG continued to coordinate with FAA Flight Procedures and FAA Airports Division regarding the status of removing the “NA at night status”. FAA has effectively rejected our case to remove the obstruction from their database. Therefore, the Airport must remove the obstruction in order for it to recover its night minimums.
- GZA assisted the Airport and its FBO tenants in updating TAN’s US EPA federal Multi-Sector General Permit (MSGP) for Stormwater Discharges from Industrial Facilities. The final document is posted online.
- Attended / participated in Airport Commission meeting.
- Provided miscellaneous assistance to the Airport.